



First Aid Policy

SCHOOL VISION STATEMENT

OUR VISION

Our vision is for every child to achieve their full potential through distinctive Christian values within a stimulating and friendly environment: to ensure that each child has the necessary skills to become a confident adult in an increasingly challenging and global world.

OUR AIMS

We aim to be a school that values individuality and gives time for every child.

We aim to develop.....

A creative person

a child who is independent, inventive and an individual

a child who can solve problems

a child who is full of imagination

A co-operative person

a child who is part of a team

a child who loves learning

a child who can form positive relationships

An environmentally friendly person

a child who is aware of how humans impact on the world

a child who looks after the environment

a child who shows responsibility

A working person

a child who is motivated

a child who is an independent learner

a child who responds positively to new things/ideas

An enlightened person

a child who is aware of their surroundings

a child who feels the wonder of "I can do it"

a child who is open minded and tolerant

A person searching for meaning

a child who seeks to find out

a child who strives to understand

a child who actively questions

North Cave CE Primary School

FIRST AID POLICY

Statement

North Cave CE Primary School is committed to providing emergency first aid cover to deal with accidents, which occur to children, employees and all categories of visitors.

To achieve this the school will:

- · Have a suitably stocked first aid box available in the staff room and in The Cave
- · At least one appointed person available to take charge of first aid arrangements.
- · Provide information to employees, children and parents on the arrangements for first aid.
- · Have a procedure for managing accidents.
- · Review the arrangements for first aid on a regular basis

Designated/Appointed Persons

The following person is responsible for ensuring that first aid boxes are correctly stocked and up to date:

Mrs Nancy Smart Designated First Aider 4 day First Aid at Work June 2018

First Aid Trained Staff

Please see the staffroom noticeboard for a list of trained first aiders and paediatric first aiders.

First Aid Training

First Aiders will renew their training every three years.

First Aid Equipment

A fully stocked first aid box is kept in the staffroom and also The Cave.

Each class has a first aid hip bag which they take with them on day visits.

A fully stocked first aid box is to be taken by each class on residential visits.

First-aid hip bags are also available for the lunchtime staff.

Accidents

In the event of a pupil having an accident involving an injury or suspected injury during a session time the following procedure will be followed:

1. Send adult/suitable child for named first aider or if minor injury send child in with suitable child to first aider in classroom/office
2. Ensure safety of injured child/and other children
3. Do not take action until first aider arrives

If the accident occurs during breaks or lunchtime, the following procedure will be followed:-

1. Send adult/suitable child to/for named first aider or if minor injury send child in with suitable child to first aider in dinner hall/staffroom
2. Ensure safety of injured child/and other children.
3. Do not take action until first aider arrives.

First Aid Procedures/Accident Reporting

Plastic gloves are to be worn when dealing with all incidents. Bloods/soiled dressing and used gloves should be disposed of in the sanitary boxes in the staff toilet. The staffroom is used as the First Aid room when possible.

Minor incidents and accidents should be dealt with, wounds cleaned etc. and the child returned to the playground/classroom as soon as possible/practical.

More serious incidents and accidents should be recorded in the First Aid Folder and a 'bump note' issued for the child to take home. The class teacher should be informed. A record should be kept of bump notes sent home.

Major incidents and Near Misses are to be recorded on a form AIR1 (in the Accident Reporting File in the office), photocopied and sent to Ian Lister, Health and Safety Unit, ERYC, County Hall, Beverley HU17 9BA

Dealing with Emergencies

In an emergency, a first aider will attend to the casualty and an ambulance will be called for immediately. The parent/carer will then be contacted.

If a child needs hospital treatment in a non-urgent situation, the parent/carer will be contacted to accompany the child to hospital. If the parent cannot be contacted then a member of staff, preferably from the SLT, will transport the child to hospital. The child should be strapped into the back seat and another member of staff should sit in the back of the car with the child. Every attempt to contact the parent/carer will be made by the school.

Children with Special Medical Conditions

Please see the Pupil Medical Records Folder (kept in the office) for details of children with special medical conditions.

Asthma

Please see the Asthma Policy/ Pupil Medical Records file.

Medicines in School

Please see the Medicines in School Policy/Pupil Medical Records file.

Dental injuries

Please see Appendix 1

Appendix 1:

Dental Injuries : On-the-spot tips for dealing with the fallout from a knock in the teeth

Dental injury is a distressing event, since it normally involves the highly visible front teeth.

Managing dental injury

Anyone with injured teeth should be seen by a dentist as soon as possible. There is much that can be done at the scene of the accident to provide immediate care and reduce the risk of long-term complications. Although injuries to lips and cheeks tend to bleed profusely, they also heal quickly due to the excellent blood supply to the face. However, such injuries are often linked with loosened, chipped or fractured teeth, which need treatment as suggested below:

Loosened teeth

These are teeth that move excessively while remaining in their correct position in the mouth.

Appropriate action is to:

- Hold the affected tooth in place;
- Seek dental assistance.

Chipped and fractured teeth

- Cover the exposed area of tooth, which may be very sensitive to temperature change or the movement of air across the tooth surface;
- Take care to find and collect any chipped off tooth fragments; otherwise a chest X-ray may be needed to exclude the possibility of fragments being lodged in the lungs or windpipe;
- Fragments need to be kept to pass on to the dentist;

Dislodged/knocked-out teeth

A permanent tooth that has been completely knocked out of the mouth requires prompt and effective management and should ideally be reinserted into its socket. This can be done by anyone happy and confident to do so – baby teeth should never be re-inserted.

Detailed advice:

Don't:

1. Panic
2. Disturb the yellow part (root) of the tooth
3. And never rinse the tooth in running water! If dirty can clean tooth by holding crown (white part) and gently agitate in pot of water.

Do:

1. Remain calm
2. Wear gloves to protect yourself from blood-borne infection
3. Find the tooth as quickly as possible and collect and save all the fragments to show the dentist
4. Handle the tooth only by the white part (crown) at all times
5. Immediately replace the tooth in its socket using the other teeth as guides
6. Immobilise any loosened teeth using splinting material
7. Seek dental help as soon as possible

If you cannot reinsert the tooth immediately into its socket, transport the patient at once to a dentist with the tooth completely submerged in isotonic saline or milk. For best results, the tooth should be reinserted within 20 minutes of injury.

**South Cave Dental Surgery will try to see trauma cases as soon as possible
– if not available – then ask to speak to one of the dentists for advice –
01430 423826**