

NORTH CAVE CHURCH OF ENGLAND PRIMARY SCHOOL

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Google Classroom

Dear Parents

As you will be aware, we have been establishing **Google Classroom** in order to support home learning. This is an online learning platform that allows children to access work set by the class teacher, submit work for feedback and send and receive messages to and from the class teacher. It is our intention to use this for homework as well as providing work for the children should they have to isolate either individually or as part of a larger group.

Google Classroom is managed through the school's G-Suite for Education and training will be provided for the children in school so that they know how to access this.

In order for your child to use Google Classroom, please click on the following link below.
www.classroom.google.com

This link is also available on our website and we would encourage the children to access it through this route. It is important that in the first instance, you log on with your child so that you can consent to the terms and conditions.

Your child's username is usually their first initial followed by their surname and @northcave-school.co.uk.

e.g. Robert Smith = rsmith@northcave-school.co.uk

Though the username appears as an email address, the email facility has been deactivated and therefore no emails can be sent or received from the accounts. The password to enter Google Classroom will be sent to you shortly.

When you first log in, please ensure that your child selects 'student' and then clicks on their class name. Year 5 children also have the option to select 'Year 5 Maths'.

Within the account, the two main features we will be using are:-

Stream – This allows the children to see messages posted by the class teacher.

Class work – This is where work will be set and the children can submit work either by uploading documents or through the use of Google Docs.



Please ensure that once your child has finished using Google Classroom that you **log out**.

In order to support children with their home learning, we will be using four new email addresses which allow you to communicate directly with the staff within school in the case of your child having to self-isolate. These email addresses are:-

Class1@northcave-school.co.uk

Class2@northcave-school.co.uk

Class3@northcave-school.co.uk

Class4@northcave-school.co.uk

All enquiries not linked to home learning should be directed to our usual school email address.

admin@northcave-school.co.uk

Over the next few weeks, we will be using Google Classroom in school in order to support the children in becoming more familiar with this programme.

If you have any questions relating to this or experience difficulty accessing the platform, please contact us using the relevant class email address.

Yours sincerely

Richard Winks